



PUEBLO OF ISLETA  
HUMAN RESOURCES DEPARTMENT  
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### VACANCY ANNOUNCEMENT

**POSTING NO: 142-18**

**OPENING DATE: 11/21/2018**

**CLOSING DATE: OPEN UNTIL FILLED**

**POSITION: Special Education Teacher**

**POSTED: IN & OUT**

**PAY GRADE: To Be Determined**

**FLSA STATUS: Non-Exempt**

**DEPARTMENT: Head Start/Early Head Start/ Child Care**

**REPORTS TO: Education Coordinator**

This position is located at the Pueblo of Isleta Head Start/Early Head Start/Child Care Center. Teacher carries out developmentally appropriate activities and promotes the health, nutrition, and education of the children while attending to their safety and welfare.

Minimum Qualifications/Requirements:

- High School Diploma or GED required
- Associate's Degree in Early Childhood Education, Special Education or related field, Bachelor's in Early Childhood Education, Special Education or related field preferred.
- TIWA speaking preferred.
- CPR and First Aid certifications.

Knowledge, Skill and Ability Requirements:

- Knowledge of applicable federal, state, county and local laws, regulations and requirements.
- Knowledge of early intervention strategies with children with disabilities
- Knowledge of the methods and techniques used in rehabilitating child with disabilities.
- Knowledge of the theories and principles of child growth and development, early childhood education, and family support and Individual Family Services Plans (IFSP) and Individual Education Plans (IEP).
- Knowledge of records management procedures.
- Knowledge of Head Start Performance Standards.
- Skill in operating various word-processing, spreadsheets, and database software programs.
- Ability to interpret diagnostic data, recognize and monitor goals within the child's IEP/IFSP.

Other Requirements:

Individual selected is subject to the following:

- Must be able to pass a TB screening
- Valid New Mexico driver's license with ability to meet Pueblo of Isleta liability insurance requirements and maintain eligibility for insurance
- Satisfactorily pass a background investigation, with NO prior convictions of any felonies
- Must comply with the Pueblo of Isleta Drug Free Workplace policies.

PREFERENCE: Tribal preference and Native American Indian preference applies to all Pueblo of Isleta positions.