



PUEBLO OF ISLETA
HUMAN RESOURCES DEPARTMENT
P.O. BOX 1270, ISLETA, NM 87022
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VACANCY ANNOUNCEMENT
****READVERTISEMENT****

POSTING NO: 139-18

OPENING DATE: 11/05/2018

CLOSING DATE: 04/25/2019

POSITION: Mental Health/Addictions Counselor

POSTED: IN & OUT

PAY GRADE: E4 (\$16.47p/h to \$20.17p/h)

FLSA STATUS: Exempt

DEPARTMENT: Behavioral Health

REPORTS TO: Behavioral Health Manager

JOB PURPOSE: This position is located at the Pueblo of Isleta Health Center – Behavioral Health. Incumbent will Provide counseling services to adults and children with mental health and/or substance abuse problems in individual, family, or group sessions. Performs community outreach and prevention services by educating and informing the community, schools, local organizations and businesses on substance abuse and mental health related issues. Maintains confidentiality of all privileged information.

Minimum Qualifications/Requirements:

- Bachelor's Degree in Psychology, Social Work, Alcohol and Other Drug Abuse or closely related field.
- Two years' work experience in the Alcohol, Tobacco and Other Drug Abuse Field; or equivalent combination of education and experience.
- State of New Mexico Licensed Professional Clinical Counselor (LPCC).
- State of New Mexico Licensed Independent Social Worker (LISW).
- State of New Mexico Licensed Mental Health Clinician (LMHC) or Licensed Alcohol and Drug Abuse Counselor (LADAC).
- Licensed Substance Abuse Trainee may be considered upon successful completion of LADAC certification within six months.
- CPR Certification.
- Must be able to pass a TB screening.

Knowledge, Skill and Ability Requirements: Describe how you obtained these Knowledge's, Skills and Abilities.

- Knowledge of applicable federal, state, county and local laws, regulations, and requirements.
- Knowledge of the theory, principles and practices of clinical, developmental and counseling psychology.
- Knowledge of the theory, principles, practices and treatment of alcohol and drug abuse.
- Knowledge of patient outreach services and activities, funding agencies, and community health care and vocational services.
- Knowledge and understanding of the Isleta Pueblo culture, tradition and values.
- Skill in working with children, adolescents and families.
- Skill in operating various word-processing, spreadsheets, and database software programs.
- Ability to plan, implement, and evaluate individual patient care programs.
- Ability to maintain confidentiality.
- Ability to work independently and meet strict time lines.
- Ability to analyze situations and adopt appropriate courses of action.

READVERTISED 11/30/2018; 01/14/2019; 02/26/2019, 3/29/2019

- Ability to communicate efficiently and effectively both verbally and in writing.
- Ability to establish and maintain good working relationships with the individuals of varying social and cultural backgrounds

Other Requirements:

Individual selected is subject to the following:

- Valid New Mexico driver's license with ability to meet Pueblo of Isleta liability insurance requirements and maintain eligibility for insurance.
- Satisfactorily pass a background investigation, with NO prior convictions of any felonies.
- Must comply with the Pueblo of Isleta Drug Free Workplace policies.
- Must have fingerprinting completed prior to employment.
- Position requires frequent lifting of 25 lbs.

PREFERENCE: Tribal preference and Native American Indian preference applies to all Pueblo of Isleta positions.