



**PUEBLO OF ISLETA
HUMAN RESOURCES DEPARTMENT
P.O. BOX 1270, ISLETA, NM 87022
PHONE: (505) 869-7584 FAX: (505) 869-7579
EMAIL: poiemployment@isletapueblo.com**

**VACANCY ANNOUNCEMENT
READVERTISEMENT**

POSTING NO: 044-19

OPENING DATE: 03/07/2019

CLOSING DATE: 05/15/2019

POSTED: IN & OUT

POSITION: Irrigation and Landscape Technician Assistant
PAY GRADE: NE6 (\$12.70/hr. to \$14.92/hr.)
FLSA STATUS: Non-Exempt
POSITION TYPE: Full Time
FUNDING SOURCE: POI
DEPARTMENT: Recreation
REPORTS TO: Park Superintendent
BACKGROUND LEVEL: Child Care

JOB PURPOSE:

Maintains and monitors all irrigation systems in parks within the Pueblo. Ensures that all turf is well-groomed and healthy to the highest standards possible.

This position description may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found or assigned to this position.

JOB DUTIES:

- Checks all parks and runs through all systems, bubblers, and drip units to ensure proper coverage.
- Assists with repairs or replacements hoses, pipes and numerous types of sprinkler heads and adjacent areas.
- Assists with Watering all parks, baseball fields and soccer fields and adjacent areas; waters dry spots on turf that may arise; rags and maintains baseball fields.
- Assists with operating and maintaining well pumping equipment; to ensure they are maintaining the proper P.S.I. and G.P.M.; replaces valves and washer seals as needed.
- Assists with repairs or replacement any valves, pipes, solenoids or diaphragms, which may be faulty.
- Assists with the applications of proper amendments to all turf, trees, shrubs and planters.
- Assists with inspections of all water fountains to ensure they are running properly.
- Assists with determination of defects in and maintaining water and drainage systems in the Park System.
- Assists with the inspection of irrigation systems to ascertain cause of malfunction.

Readvertised 05/01/2019

- Follow guidelines, which include standard practices of the trade, technical manuals, specifications, codes and agency policies and procedures.
- Operates machinery including mowers, backhoe, top dresser, rototillers, tamper and brush hog in a safe manner.
- Works with various types of hand tools including drills, weed-eaters, jigsaws, table saws grinders, and welding equipment to maintain parks and facilities.
- Reports any malfunctioning equipment to appropriate staff.
- Performs other duties as assigned.

SUPERVISION RESPONSIBILITIES: N/A

MINIMUM QUALIFICATIONS/REQUIREMENTS:

PLEASE BE SPECIFIC REGARDING QUALIFICATIONS, AND INCLUDE DOCUMENTS THAT CONFER THE HIGHEST LEVEL OF EDUCATION, CERTIFICATION AND LICENSES.

- High School Diploma/GED.
- Six (6) months experience in irrigation systems or basic maintenance and repairs.
- Valid New Mexico driver's license with ability to meet Pueblo of Isleta liability insurance requirements and maintain eligibility for insurance.
- Must be able to pass background check, with NO prior convictions of any felonies.
- Must be able to comply with the Pueblo of Isleta Drug Free Workplace policies.

KNOWLEDGE, SKILL AND ABILITY REQUIREMENTS:

- Knowledgeable in the safe operation and maintenance of hand tools, power tools, and grounds keeping equipment.
- Knowledge of basic park maintenance and repairs.
- Knowledge of use of maintenance tools, chemicals, cleaners, and disinfectants.
- Knowledge of occupational hazards and applicable safety practices.
- Skill in the safe operation of power tools and shop equipment.
- Ability to use backhoe, front-end loader, bobcat, and various types of mowers.
- Ability to troubleshoot an irrigation system.
- Ability to communicate effectively in the English language both verbally and in writing.
- Ability to establish and maintain professional relationships with individuals of varying social and cultural backgrounds and with co-workers at all levels.
- Ability to use hand tools, electrical tools, and maintenance equipment.
- Ability to understand and follow verbal and written instructions.
- Ability to learn from direct on-the-job experience.

PHYSICAL DEMANDS:

- Work requires ability to stand and walk for up to 8 hours per day.
- Talk, hear sit, stand; use hands to handle objects, equipment, controls and reach with arms and hands.
- Work requires extensive lifting, bending, carrying, loading, unloading and transporting equipment and supplies.
- Standing and walking may be on uneven surfaces or unstable ground.
- Requires extensive repetitive use of hands and arms to use tools.

- Position requires frequent lifting of up to 75 lbs. while wearing safety equipment.

WORK ENVIRONMENT:

- Work is performed in a typical indoor and outside environment.
- Noise level is usually moderate to loud.
- Exposure to natural weather conditions and various dusts and mists may occur while performing outdoor duties.
- Exposure to hazards such as heights, fumes, chemicals, dust, heat, glass chips, and power equipment.
- Work requires use of safety equipment, safety-toe shoes, goggles, gloves, harnesses, helmet, protective face shields and/or hardhats.
- Travel may be required.
- Evening, weekend or holiday hours may be required.

PREFERENCE:

Tribal preference and Native American Indian preference shall apply to all positions at Pueblo of Isleta.