



**PUEBLO OF ISLETA  
HUMAN RESOURCES DEPARTMENT  
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**VACANCY ANNOUNCEMENT  
\*\*READVERTISEMENT\*\***

**POSTING NO:** 025-19

**OPENING DATE:** 01/25/2019

**CLOSING DATE:** OPEN UNTL FILLED

**POSTED:** IN & OUT

**POSITION:** Painter  
**PAY GRADE:** HA6 (\$13.49/ph to \$15.86/ph)  
**FLSA STATUS:** Non-Exempt  
**POSITION TYPE:** Full Time  
**FUNDING SOURCE:** POI/Grant Funded  
**DEPARTMENT:** Housing Authority  
**REPORTS TO:** Superintendent  
**BACKGROUND LEVEL:** Child Care

**JOB PURPOSE:** Performs painting, drywall repair and performs construction repairs in various phases of projects and related work.

*This position description may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found or assigned to this position.*

**JOB DUTIES:**

- Performs repairs on drywall.
- Installs drywall on ceiling and walls on the interior of buildings.
- Tapes seams using compound, and covers nails and corners.
- Applies texture to walls according to the needs of the client.
- Uses machine or rollers to paint surfaces with a matte or glossy paint.
- Applies stucco or paint to the exterior of buildings.
- Performs major and minor painting within expertise.
- Prepares project site by taping and masking before painting and ensures project clean-up is completed at end of project or day.
- Assists with moving of equipment and furniture within housing projects.
- Ensures proper care in the use and maintenance of equipment and supplies; promotes continuous improvement of workplace safety and environmental practices.
- Accesses needed repair and/or rental service that is competent and fairly priced.
- Keeps all supplies and equipment in a safe and well-controlled area.
- Performs other duties as assigned.

**Readvertised 05/01/2019**

**SUPERVISION RESPONSIBILITIES:** N/A

**MINIMUM QUALIFICATIONS/REQUIREMENTS:**

**PLEASE BE SPECIFIC REGARDING QUALIFICATIONS, AND INCLUDE DOCUMENTS THAT CONFER THE HIGHEST LEVEL OF EDUCATION, CERTIFICATION AND LICENSES.**

- High School Diploma or GED.
- Two years residential or commercial painting experience.
- Valid New Mexico driver's license with the ability to meet Pueblo of Isleta liability insurance requirements and maintain eligibility for insurance.
- Must be able to pass background check, with NO prior convictions of any felonies.
- Must be able to comply with the Pueblo of Isleta Drug Free Workplace policies.

**KNOWLEDGE, SKILL AND ABILITY REQUIREMENTS:**

- Knowledge of building codes, safety regulations, agency policies, tools, basic math, blueprints and sketches.
- Knowledge of standard construction safety practices and procedures.
- Knowledge of appropriate methods and techniques applicable to the painting and drywall trade.
- Knowledge of the standards, codes and specifications common to the trade.
- Skill in painting and drywall work.
- Skill in the use of standardized and common equipment and tools.
- Skill in the safe operation of power tools and shop equipment.
- Ability to carry out instructions furnished in verbal or written format.
- Ability to work independently with minimal supervision.
- Ability to establish and maintain effective working relationships with others.
- Ability to prepare records and reports.
- Ability to supervise and instruct unskilled workers.

**PHYSICAL DEMANDS:**

- Work involves a significant amount of standing, walking, bending, kneeling and or crouching.
- Work involves using hands to handle objects, equipment, controls and reach with arms and hands.
- Work involves climbing and balancing.
- Position requires frequent lifting and carrying items up to 50 lbs.

**WORK ENVIRONMENT**

- Work is performed indoors and outdoors.
- Noise level is usually minimal indoors and loud in construction sites.
- Exposure to environmental conditions such as weather conditions, dust, mists, insects, fumes, etc. may occur.
- Exposure to chemicals and paint fumes may occur.
- Work requires use of safety equipment, safety-toe shoes, respirator, goggles, gloves, harnesses, helmet, protective face shields and/or hardhats.

- Evening, weekend, and emergency work may be required.
- Travel may be required.

**PREFERENCE:**

Tribal preference and Native American Indian preference shall apply to all positions at Pueblo of Isleta.