



PUEBLO OF ISLETA
HUMAN RESOURCES DEPARTMENT
P.O. BOX 1270, ISLETA, NM 87022
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VACANCY ANNOUNCEMENT

POSTING NO: 126-19

OPENING DATE: 07/22/2019

CLOSING DATE: OPEN UNTIL FILLED

POSITION: Police Officer or Police Cadet

POSTED: IN AND OUT

PAY GRADE: NE11 (\$20.45/h to \$24.03/h) OR NE7 (\$13.97/h to \$16.42/H)

FLSA STATUS: Non-Exempt

DEPARTMENT: Isleta Police

REPORTS TO: Police Sergeant

This position is located at the Pueblo of Isleta Police Department. Position will be filled as a Police Officer or as a Police Cadet. The incumbent will be responsible for performing law enforcement; crime prevention and public service skills to maintain a safe, friendly secure community for Isleta Pueblo or the position can be filled as a Police Cadet. The Cadet will perform as trainee and will assist with law enforcement and crime prevention services to maintain a safe and secure community for Pueblo of Isleta.

MINIMUM QUALIFICATIONS/REQUIREMENTS:

PLEASE BE SPECIFIC REGARDING QUALIFICATIONS, AND INCLUDE DOCUMENTS THAT CONFER THE HIGHEST LEVEL OF EDUCATION, CERTIFICATION AND LICENSES.

Minimum Qualifications/Requirements:

- High School Diploma or GED
- To qualify as a Police Officer you must be New Mexico State or Federal Law Enforcement Certified (must be able to provide Certification)
- Must be 21 years of age – **HOWEVER:** Applications may be considered from individuals who meet the above conditions and will reach the age of 21 prior to or on the date they report to work.
- If selected for a Police Cadet, you must agree to attend the NM State or Federal Law Enforcement Academy and pass all requirement to receive a Certification to become a Police Officer.

Knowledge, Skill and Ability Requirements:

- Knowledge of relevant laws regarding regulations and rules pertaining to law enforcement on Federal Tribal lands
- Knowledge of crime scene management and primary investigation procedures
- Knowledge of interviewing and interrogation techniques
- Skill in the safe operation effective operation and maintenance of law enforcement equipment
- Ability to use law enforcement records management software and police radio
- Ability to use personal protective tools including handgun, mace, baton and cuffs

Other Requirements:

Individual selected is subject to the following:

- Must be able to pass a physical examination along with the Annual Physical Efficiency Battery (PEB) test required by the Police Department
- Satisfactorily pass a background investigation, with NO prior convictions of any felonies
- Must comply with the Pueblo of Isleta Drug Free Workplace policies
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Working Conditions: Walking, running, lifting and climbing during efforts to catch or subdue hostile individuals; good reflexes of arms and hands in order to draw and shoot firearms quickly and accurately

PREFERENCE: Tribal preference and Native American Indian preference applies to all Pueblo of Isleta Positions.