



PUEBLO OF ISLETA
HUMAN RESOURCES DEPARTMENT
P.O. BOX 1270, ISLETA, NM 87022
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VACANCY ANNOUNCEMENT

POSTING NO: 108-20

OPENING DATE: 07/08/2020

CLOSING DATE: Open Until Filled

POSITION: Agricultural Irrigation Technician

POSTED: WITHIN ONLY

PAY GRADE: NE4 (\$14.52/hr.-\$19.60/hr.)

FLSA STATUS: Non-Exempt

POSITION TYPE: Full Time

FUNDING SOURCE: POI Funded

DEPARTMENT: Agricultural Division

REPORTS TO: Agricultural Irrigation Supervisor

BACKGROUND LEVEL: Public Trust

JOB PURPOSE: Maintains and monitors all Agricultural Irrigation Water systems within the Pueblo.

This position description may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found or assigned to this position.

JOB DUTIES:

- Checks water delivery systems to ensure systems are functioning properly.
- Repairs and/or replaces culverts, turn-outs, concrete lining, pipes, pumps etc. as needed to ensure system operability.
- Reports any damages or problems beyond department's capability to immediate supervisor.
- Performs heavy labor related to the construction of irrigation projects for transporting and distributing water to agricultural lands.
- Installs irrigation fixtures to requirements and specifications.
- Operates two way radios and other communications equipment.
- Checks to ensure tools, vehicles and equipment are in proper working order; reports defects and broken parts found on equipment.
- Reports any malfunctioning equipment to appropriate staff.
- Performs other duties as assigned.

SUPERVISION RESPONSIBILITIES: N/A

MINIMUM QUALIFICATIONS/REQUIREMENTS:

- High School Diploma/GED.
- One year experience in related field
- Valid New Mexico driver's license with ability to meet Pueblo of Isleta liability insurance requirements and maintain eligibility for insurance.
- Must be able to pass background check, with NO prior convictions of any felonies.
- Must be able to comply with the Pueblo of Isleta Drug Free Workplace policies.

KNOWLEDGE, SKILL AND ABILITY REQUIREMENTS:

- Knowledge of irrigation practices; gravity flow open ditch systems; water flow measurement; basic mathematics; construction techniques in carpentry and concrete forming practices.
- Knowledgeable in the safe operation and maintenance of hand tools, power tools, and other equipment.
- Knowledge of basic agricultural irrigation ditch repairs.
- Knowledge of proper safety techniques.
- Concrete experience preferred.
- Ability to exercise independent judgment. Ability to work in the outdoors in extreme weather conditions.
- Ability to use various types of machinery.
- Ability to troubleshoot agricultural irrigation water delivery systems.
- Ability to communicate effectively in the English language both verbally and in writing.
- Ability to establish and maintain professional relationships with individuals of varying social and cultural backgrounds and with co-workers at all levels.
- Ability to speak Tiwa preferred.
- Ability to understand and follow verbal and written instructions.
- Ability to learn from direct on-the-job experience.

PHYSICAL DEMANDS:

- Work requires ability to stand and walk for up to 10 hours per day.
- Talk, hear sit, stand; use hands to handle objects, equipment, controls and reach with arms and hands.
- Work requires extensive lifting, bending, carrying, loading, unloading and transporting equipment and supplies.
- Standing and walking may be on uneven surfaces or unstable ground.
- Requires extensive repetitive use of hands and arms to use tools.
- Position requires frequent lifting of up to 50 lbs while wearing safety equipment.

WORK ENVIRONMENT:

- Work is performed in an outside environment.
- Noise level is usually moderate to loud.
- Exposure to natural weather conditions and various dusts and mists may occur while performing outdoor duties.
- Work requires use of safety equipment, safety-toe shoes, goggles, gloves, harnesses, helmet, protective face shields and/or hardhats.
- Travel may be required.

- Evening, weekend or holiday hours may be required.

PREFERENCE:

Tribal and Native American Indian preference shall apply to all positions at Pueblo of Isleta.