



Petitioner/Plaintiff,
V

Case No. _____

Respondent/Defendant.

CERTIFICATE OF SERVICE

DOCUMENT TO BE SERVED (Must be listed): _____

The RESPONDENT shall be served with a copy of this document, in person or by an Isleta Police Officer. It must be served by a person who is not a party in the case. *Note: The Respondent does not have to sign this document for proper service.*

Complete only ONE of the sections below to indicate which method of service was used and proof of service.

Served IN PERSON by:

I, _____, being duly sworn, on oath, state that I am at least 18 years of age and not a party to this case, and that I served the preceding document on the _____ day of _____, 20____, by delivering a copy thereof in-person to _____ (name of person who received this document), at _____ (location of service).

Received by: _____

PRINT Name of Person Making Service

SIGNATURE of Person of Making Service

MAILED by United States mail, postage prepaid, and addressed to:

Name: _____

Address: _____

City/State: _____

Zip Code: _____

Attached a copy of the postage to this document.

Clerk: _____

ATTEMPTS:

1st – Date: _____ By: _____ Note: _____

2nd – Date: _____ By: _____ Note: _____

3rd – Date: _____ By: _____ Note: _____

