

**PUEBLO OF ISLETA
ISLETA TRIBAL COURT
ISLETA, NEW MEXICO**

CASE NO. _____

CONTACT INFORMATION SHEET

I am the (*check one*): Plaintiff/Petitioner Defendant/Respondent

Name: _____ Today's Date: _____

Date of Birth _____

Mailing Address: _____

City: _____ State _____ Zip Code _____ County _____

Home Telephone: _____ Work/Cell Telephone: _____

E-mail Address: _____

Physical Address: _____

City: _____ State _____ Zip Code _____ County _____

Alternate telephone number where you can be reached: _____

My signature below indicates that this information is true and accurate.

Signature: _____ Date: _____

IMPORTANT: Parties are responsible for providing current contact information to the Court.

- **Civil Cases:** All notices for hearings will be sent by mail to the address provided above.
- **Vacated hearings:** Situations may occur that require the Court to reschedule hearings, including continuances filed by either party. Therefore, the Court may need to contact you as soon as possible by telephone to notify you and then mail a new notice of hearing.
- **Returned Mail:** If mail is sent to the address above and it is returned to the Court, you will be held responsible for any bench warrants issued as a result of any failures to appear.