



**PUEBLO OF ISLETA**  
**HUMAN RESOURCES DEPARTMENT**  
**P.O. BOX 1270, ISLETA, NM 87022**  
**PHONE: (505) 869-7584 FAX: (505) 869-7579**  
**EMAIL: [poiemployment@isletapueblo.com](mailto:poiemployment@isletapueblo.com)**

### **VACANCY ANNOUNCEMENT**

**POSTING NO: 047-20**

**OPENING DATE: 11/24/2020**

**CLOSING DATE: Open Until Filled**

**POSITION:** Irrigation & Landscape Technician

**POSTED:** IN/OUT

**PAY GRADE:** NE4 (\$14.52/hr. - \$19.60/hr.)

**FLSA STATUS:** Non-Exempt

**POSITION TYPE:** Full Time

**FUNDING SOURCE:** POI Funded

**DEPARTMENT:** Public Works

**REPORTS TO:** Grounds Maintenance Foreman

**BACKGROUND LEVEL:** Public Trust

**JOB PURPOSE:** Maintains and monitors all irrigation systems at the Pueblo's Tribal Facilities.

*This position description may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found or assigned to this position.*

#### **JOB DUTIES:**

- Checks and runs through all systems, bubblers, and drip units to ensure proper coverage.
- Repairs or replaces hoses, pipes and numerous types of sprinkler heads and adjacent areas.
- Operates and maintains well pumping equipment; ensures they are maintaining the proper P.S.I. and G.P.M.; replaces valves and washer seals as needed.
- Repairs or replaces any valves, pipes, solenoids or diaphragms which may be faulty.
- Applies proper amendments to all turf, trees, shrubs and planters.
- Inspects all water fountains to ensure they are running properly.
- Determines defects in and maintains water and drainage systems in the system. Inspects systems to ascertain cause of malfunction.
- Follow guidelines, which include standard practices of the trade, technical manuals, specifications, codes and agency policies and procedures.
- Operates machinery including mowers, backhoe, top dresser, rototillers, tamper and brush hog in a safe manner.
- Works with various types of hand tools including drills, weed-eaters, jigsaws, table saws grinders, and welding equipment to maintain parks and facilities.
- Reports any malfunctioning equipment to appropriate staff.

- Ability to read blueprints.
- Ability to design a fully automated irrigation system.
- Performs other duties as assigned.

**SUPERVISION RESPONSIBILITIES:** N/A

**MINIMUM QUALIFICATIONS/REQUIREMENTS:**

- High School Diploma/GED.
- One year experience in irrigation systems or basic maintenance and repairs.
- JAYMA6 Certification-Irrigation License, or ability to obtain within six months of employment.
- Valid New Mexico driver's license with ability to meet Pueblo of Isleta liability insurance requirements and maintain eligibility for insurance.
- Must pass background check for position.
- Must be able to comply with the Pueblo of Isleta Drug Free Workplace policies.

**KNOWLEDGE, SKILL AND ABILITY REQUIREMENTS:**

- Knowledgeable in the safe operation and maintenance of hand tools, power tools, and grounds keeping equipment.
- Knowledge of basic maintenance and repairs.
- Knowledge of use of maintenance tools, chemicals, cleaners, and disinfectants.
- Knowledge of occupational hazards and applicable safety practices.
- Skill in the safe operation of power tools and shop equipment.
- Ability to use backhoe, front end loader, bobcat, and various types of mowers.
- Ability to troubleshoot an irrigation system.
- Ability to communicate effectively in the English language both verbally and in writing.
- Ability to establish and maintain professional relationships with individuals of varying social and cultural backgrounds and with co-workers at all levels.
- Ability to use hand tools, electrical tools, and maintenance equipment.
- Ability to understand and follow verbal and written instructions.
- Ability to learn from direct on-the-job experience.

**PHYSICAL DEMANDS:**

- Work requires ability to stand and walk for up to 8 hours per day.
- Talk, hear sit, stand; use hands to handle objects, equipment, controls and reach with arms and hands.
- Work requires extensive lifting, bending, carrying, loading, unloading and transporting equipment and supplies.
- Standing and walking may be on uneven surfaces or unstable ground.
- Requires extensive repetitive use of hands and arms to use tools.
- Position requires frequent lifting of up to 75 lbs. while wearing safety equipment.

**WORK ENVIRONMENT:**

- Work is performed in a typical indoor and outside environment.
- Noise level is usually moderate to loud.

- Exposure to natural weather conditions and various dusts and mists may occur while performing outdoor duties.
- Exposure to hazards such as heights, fumes, chemicals, dust, heat, glass chips, and power equipment.
- Work requires use of safety equipment, safety-toe shoes, goggles, gloves, harnesses, helmet, protective face shields and/or hardhats.
- Travel may be required.
- Evening, weekend or holiday hours may be required.

**PREFERENCE:**

Tribal and Native American Indian preference shall apply to all positions at Pueblo of Isleta.