



**PUEBLO OF ISLETA**  
**HUMAN RESOURCES DEPARTMENT**  
**P.O. BOX 1270, ISLETA, NM 87022**  
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**VACANCY ANNOUNCEMENT**

**\*\*RE-ADVERTISEMENT\*\***

**POSTING NO: 077-20**

**OPENING DATE: 04/06/2020**

**CLOSING DATE: Open Until Filled**

**POSTED: IN/OUT**

**POSITION:** Plumber (2)  
**PAY GRADE:** HA9 (\$23.38/hr. - \$31.57/hr.)  
**FLSA STATUS:** Non-Exempt  
**POSITION TYPE:** Full Time  
**FUNDING SOURCE:** Grant Funded  
**DEPARTMENT:** Isleta Pueblo Housing Authority  
**REPORTS TO:** Construction Superintendent  
**BACKGROUND LEVEL:** Child Care

**JOB PURPOSE:** Performs journeyman level work involving skilled plumbing duties such as installation, maintenance, and/or repair of plumbing systems, gas systems, heating and air conditioning systems, and related work.

*This position description may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found or assigned to this position.*

**JOB DUTIES:**

- Follows and applies the standard practices of the plumbing trade.
- Reads and follows specifications, codes, and agency policies and procedures.
- Determines defects in water and drainage systems in IPHA operated dwelling units and performs repairs or replacements.
- Inspects, installs, maintains and repairs valves, faucets, bathtubs, sinks, lavatories, sewers, vents, water heaters, and other fixtures.
- Completes assignments given verbally, written, or that consist of blueprints, sketches or diagram.
- Repairs or replaces plumbing fixtures, such as sinks, commodes, water heater, and hot water tanks.
- Repairs and maintains plumbing systems by replacing washers or leaky faucets, mending or replacing burst or leaky pipes.
- Measures, cuts, threads and installs water/sewer pipe and pipe fittings.

- Operates and uses specialized plumbing tools and equipment such as ratchet cutters, reamers, electric and gasoline powered sewer snakes, pipe wrenches, chair wrenches and pipe vices.
- Installs and maintains HVAC systems.
- Repairs and assembles gas lines.
- Installs plumbing for construction projects consisting of rough-ins and top-outs.
- Locate and mark position of pipe, pipe connections, and pipe holes for walls and floors to accommodate fittings, using hand and power tools.
- Maintains inventory of supplies and equipment; identifies equipment and supplies required to complete work.
- Performs job site inspections to ensure work is completed according to work specifications and established codes and regulations.
- Instructs lead and supervises lesser skilled tradesman as needed.
- Prepares estimates of material, time and labor, and orders supplies as requested.
- Performs quality control and inspection duties related to the trade.
- Completes emergency calls after hours and or on weekends if necessary.
- Performs other duties as assigned.

**SUPERVISION RESPONSIBILITIES:** N/A

**MINIMUM QUALIFICATIONS/REQUIREMENTS:**

- High School Diploma or GED.
- Two years plumbing and gas experience.
- Journeyman Plumbers and Gas License.
- Valid New Mexico driver's license with ability to meet Pueblo of Isleta liability insurance requirements and maintain eligibility for insurance.
- Must be able to pass background check, with NO prior convictions of any felonies.
- Must be able to comply with the Pueblo of Isleta Drug Free Workplace policies.
- Must have fingerprinting completed prior to employment.

**KNOWLEDGE, SKILL AND ABILITY REQUIREMENTS:**

- Knowledge in the repair and maintenance of Heating and Air Conditioning (HVAC) systems.
- Knowledge of accepted plumbing trade practice, methods and techniques.
- Knowledge of applicable environmental regulations and guidelines as related to refrigerants and toxic chemicals.
- Knowledge of standard construction safety practices and procedures.
- Knowledge of appropriate methods and techniques applicable to the construction industry.
- Knowledge of the standards, codes and specifications common to the plumbing trade and as they pertain to HUD housing units.
- Skill in advanced skills of the plumbing trade.
- Skill in writing logs and technical and narrative reports.
- Skill in the use of standardized and common equipment and tools.
- Skill in the care and use of standard tools, equipment, and testing devices used in the plumbing trade and of accepted plumbing trade practice, methods and techniques.
- Skill in the diagnosis and repair of plumbing malfunctions.
- Ability to read and interpret blue print plans and building plans.

- Ability to install, repair and maintain plumbing systems, fixtures and accessories.
- Ability to read and interpret drawings, specifications and blueprints.
- Ability to carry out instructions furnished in verbal or written format.
- Ability to work independently with minimal supervision.
- Ability to technically analyze plumbing problems and recommend or apply appropriate corrective action measures.
- Ability to prepare cost estimates and order materials and tools needed for projects.
- Ability to establish and maintain effective working relationships with others.
- Ability to supervise and instruct unskilled workers.

**PHYSICAL DEMANDS:**

- Work involves a significant amount of standing, walking, bending, kneeling and or crouching; using hands to handle objects, equipment, controls and reach with arms and hands; climbing, balancing, crawling under sub-flooring, and working in confined spaces.
- Position requires frequent lifting and carrying items up to 100 lbs.

**WORK ENVIRONMENT:**

- Work is performed indoors and outdoors.
- Noise level is usually minimal indoors and loud in construction sites.
- Exposure to environmental conditions such as weather conditions, dust, mists, insects, fumes, etc. may occur.
- Exposure to chemicals may occur.
- Work requires use of safety equipment, safety-toe shoes, goggles, gloves, harnesses, helmet, protective face shields and/or hardhats.
- Evening, weekend, on-call and emergency work will be required.
- Travel may be required.

**PREFERENCE:**

Tribal and Native American Indian preference shall apply to all positions at Pueblo of Isleta.