

**ISLETA TRIBAL COURT
REQUEST FOR RECORDS**

Date of Request: _____

Person Making Request (Print): _____ Phone: _____

Address: _____

Case Name: _____ Case No. _____

I am requesting a copy of the following:

**Please note specific dates of filings or hearings.*

- | | |
|------------------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> Court Judgment/Order | <input type="checkbox"/> Audio Recording of Hearing(s) \$25.00 per CD |
| <input type="checkbox"/> Civil Complaint/Petition | <input type="checkbox"/> Notice of Hearing/Summons |
| <input type="checkbox"/> Criminal Complaint/Citation | <input type="checkbox"/> Notice of Appeal |
| | <input type="checkbox"/> Last will/Testament |
| <input type="checkbox"/> Other: _____ | |

NOTE: A Court Clerk will review the court records for the document(s) requested. However, it takes at least five (5) days to process this request. A Clerk will contact you at the phone number listed when your request is completed. ***There is a charge of .50 per page, which must be paid at the time of pick-up.*** If the total is more than \$5.00 it must be paid with a money order.

.....
****FOR COURT USE ONLY****

APPROVED FOR RELEASE **DENIED**

TRIBAL COURT JUDGE SIGNATURE: _____ **DATE:** _____

Date researched: _____ Clerk: _____

The following records were located and are attached: _____

Number of copies made: _____ **Total: \$** _____

The following records are not available: _____

The records requested were not located.

Other _____
