



PUEBLO OF ISLETA
HUMAN RESOURCES DEPARTMENT
P.O. BOX 1270, ISLETA, NM 87022
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VACANCY ANNOUNCEMENT

POSTING NO: 129-22

OPENING DATE: 09/14/2022

CLOSING DATE: 09/28/2022

POSTED: IN/OUT

POSITION: Forestry Technician
PAY GRADE: NE6 (\$17.57/hr. - \$23.72/hr.)
FLSA STATUS: Non-Exempt
POSITION TYPE: Full Time
FUNDING SOURCE: POI Funded
DEPARTMENT: Natural Resources
REPORTS TO: Natural Resources Manager
BACKGROUND LEVEL: Public Trust

JOB PURPOSE: Conducts natural resource management projects; such as forest and riparian woodland/bosque restoration, fuel reductions, Wildland Urban Interface projects, and special projects for the Natural Resources Department and other Pueblo departments as needed.

This position description may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found or assigned to this position.

JOB DUTIES:

- Conducts forestry operations to include: fuels reductions, fuel breaks, fire suppression, burned areas rehabilitation, forest and riparian woodland restoration.
- Thins woodland areas; cuts down trees, clears and scatters slash and extracts salvageable fuel wood as needed.
- Plants, seeds, and maintains native plants; clears non-native and invasive vegetation; and applies pesticides and herbicides as needed.
- Loads, hauls, and unloads salvageable fuel wood using proper lifting techniques.
- Works as needed in cooperative support of other Pueblo department projects.
- Operates tribal vehicles and drives to various locations on the Pueblo.
- Uses variety of hand tools and power tools including chainsaws, sharpeners, axes and Pulaski's during performance of duties.
- Keeps equipment and supplies in a safe and well-controlled area.
- Observes safety rules to ensure and maintain a safe work environment.

- Checks to ensure tools, vehicles and equipment are in proper working order; reports defects and broken parts found on equipment.
- Maintains appropriate documentation on incidences as required by policies and procedures.
- Maintains log of daily activities.
- Maintains technical knowledge by attending training classes and seminars.
- Wears issued Personal Protective Equipment at all times while on job site.
- Performs other duties as assigned.

SUPERVISION RESPONSIBILITIES: N/A

MINIMUM QUALIFICATIONS/REQUIREMENTS:

- High School Diploma/GED.
- Experience in forestry and/or fire operations preferred.
- Hazmat Operations Certification preferred.
- First Aid and CPR Certification preferred.
- Must be able to pass a physical examination.
- Valid New Mexico driver's license with ability to meet Pueblo of Isleta liability insurance requirements and maintain eligibility for insurance.
- Must be able to pass background check, with NO prior convictions of any felonies.
- Must be able to comply with the Pueblo of Isleta Drug Free Workplace policies.
- Must have fingerprinting completed prior to employment.

KNOWLEDGE, SKILL AND ABILITY REQUIREMENTS:

- Knowledge of applicable federal, state, county and local laws, regulations, and requirements.
- Knowledge of department organization, functions, objectives, policies and procedures.
- Ability to safely operate tools, apparatus, vehicles and equipment used in forestry projects.
- Ability to use chainsaws, **skid-steer**, mulchers, and chippers.
- Ability to work in the outdoors in extreme weather conditions.
- Ability to work various schedules and extended hours.
- Ability to interpret applicable federal, state, county and local laws, regulations, and requirements.
- Ability to work independently and meet strict time lines.
- Ability to communicate efficiently and effectively both verbally and in writing.
- Ability to establish and maintain good working relationships with the individuals of varying social and cultural backgrounds.
- Ability to analyze situations and adopt appropriate courses of action.
- Ability to establish and maintain professional relationships with the public and co-workers.
- Ability to make solid decisions and exercise independent judgment.

PHYSICAL DEMANDS:

- Operates a variety of machinery, tools and equipment which includes a motor vehicle, computer, generator, fire pump, fire hydrant, axe, shovel, hydraulic tools, power tools, hand tools, medical equipment, etc.
- Must be able to move or carry objects or materials in excess of 100 lbs. of force occasionally, and/or in excess of 50 lbs. of force frequently.

- Talk, hear, sit, stand; use hands to handle objects, equipment, controls and reach with arms and hands.
- Standing, walking and running may be on uneven surfaces or unstable ground.

WORK ENVIRONMENT:

- Work is generally performed outdoors.
- Noise level is usually moderate to loud.
- Exposure to natural weather conditions and various dusts and mists may occur while performing outdoor duties.
- Situations where safety-toe shoes, safety goggles, gloves, or protective face shields are needed may occur.
- Travel within the Pueblo area is required and working in sensitive and/or hazardous areas is common.
- Evening and weekend work may be required.

PREFERENCE:

Tribal and Native American Indian preference shall apply to all positions at Pueblo of Isleta.