



**PUEBLO OF ISLETA**  
**HUMAN RESOURCES DEPARTMENT**  
**P.O. BOX 1270, ISLETA, NM 87022**  
**PHONE: (505) 869-7584 FAX: (505) 869-7579**  
**EMAIL: [poiemployment@isletapueblo.com](mailto:poiemployment@isletapueblo.com)**

**VACANCY ANNOUNCEMENT**

**POSTING NO: 151-23**

**OPENING DATE: 08/29/2023**

**CLOSING DATE: Open Until Filled**

**POSTED: IN/OUT**

**POSITION:** Rangeland Data Monitor  
**PAY GRADE:** NE2 (\$12.00/hr. - \$16.20/hr.)  
**FLSA STATUS:** Non-Exempt  
**POSITION TYPE:** Full Time  
**FUNDING SOURCE:** POI Funded  
**DEPARTMENT:** Natural Resources  
**REPORTS TO:** Natural Resources Manager  
**BACKGROUND LEVEL:** Public Trust

**JOB PURPOSE:** Observes and records activities pertaining to livestock, wildlife, range ecosystems, and other natural resources; ensures all rangeland activities are in compliance with the Pueblo of Isleta Livestock Grazing Regulations and Management Plan.

*This position description may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found or assigned to this position.*

**JOB DUTIES:**

- Checks assigned grazing pastures within the boundaries of the Pueblo of Isleta to observe, record, and report property damage to windmills, solar arrays, corrals, stock tanks, dirt tanks, fence lines, gates, cattle guards, roads, or illegal dumping.
- Observes, records, and reports unauthorized activities to Rangeland Supervisor pertaining to livestock, wildlife, and natural resources.
- Assists in gathering information for environmental and wildlife surveys, studies, and assessments.
- Checks range units to assess appropriate time to graze, compliance with management plans and operating instructions, number of livestock, herding procedures, salting, range improvement, maintenance, and the need for additional range improvements such as fences or water development.
- Serves as a crew member on range improvement construction and revegetation projects that include construction of fences, cattle guards, water developments, repairing fences, prescribed burning, seeding and fertilizing.

- Uses cameras, camcorders, or other audiovisual equipment for documentation purposes.
- Assists professional staff with field projects as needed.
- Uses long arm rifles and tranquilizer guns in the control and disposal of predators, wild dogs and livestock.
- Reports any damages or problems beyond department's capability to immediate supervisor.
- Drives a variety of vehicles, including Off-Highway Vehicles (OHVs), needed for different terrain that may include hazardous roads.
- Operates two way radios and other equipment.
- Checks to ensure tools, vehicles and equipment are in proper working order; reports defects and broken parts found on equipment.
- During the course of routine duties, the incumbent may be required to supply Law Enforcement and Open Space personnel with such assistance and documentation as necessary for prosecution of violations of tribal and federal law and regulations. Performs other duties as assigned.

**SUPERVISION RESPONSIBILITIES: N/A**

**MINIMUM QUALIFICATIONS/REQUIREMENTS:**

- High School Diploma/GED.
- One (1) year work experience in natural resources, water resources, environmental administration, or related field.
- Upon hire, must obtain gun safety certification.
- Upon hire, must obtain off-highway vehicles (OHV) certification.
- Valid New Mexico driver's license with ability to meet Pueblo of Isleta liability insurance requirements and maintain eligibility for insurance.
- Must be able to pass background check, with NO prior convictions of any felonies
- Must be able to comply with the Pueblo of Isleta Drug Free Workplace policies

**KNOWLEDGE, SKILL AND ABILITY REQUIREMENTS:**

- Knowledge of applicable federal, state, county and local laws, regulations, and requirements.
- Knowledge of proper safety techniques.
- Knowledge of gun safety.
- Skill in operating tools and equipment such as hand tools, power tools, pneumatic tools, generators, and welders.
- Skill in operating camera and audio-visual equipment, two way radios and binoculars.
- Skill in using tranquilizer gun and darts.
- Ability to evaluate situations or information to determine compliance with animal or natural resource standards.
- Ability to exercise independent judgment.
- Ability to work in the outdoors in extreme weather conditions.
- Ability to work independently and meet strict time lines.
- Ability to communicate efficiently and effectively both verbally and in writing.
- Ability to establish and maintain good working relationships with the individuals of varying social and cultural backgrounds and with co-workers at all levels.
- Ability to safely use long arm rifles.
- Ability to safely operate OHV.

**PHYSICAL DEMANDS:**

- Talk, hear sit, stand; use hands to handle objects, equipment, controls and reach with arms and hands.
- Standing and walking may be on uneven surfaces or unstable ground.
- Position requires ability to lift 50 lbs.

**WORK ENVIRONMENT:**

- Work is generally performed in an outdoors environment.
- Noise level is usually moderate to loud.
- Exposure to natural weather conditions and various dusts and mists may occur while performing outdoor duties.
- Situations where safety-toe shoes, safety goggles, gloves, protective face shields, helmet, or hardhat are needed may occur.
- Evening, weekend, or holiday hours may be required.

**PREFERENCE:**

Tribal and Native American Indian preference shall apply to all positions at Pueblo of Isleta.