

OFFICE OF THE GOVERNOR

Phone: (505) 869 - 1808

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## PUEBLO OF ISLETA

### Rental Agreement

Date Received \_\_\_\_\_

Tribal Member: \_\_\_\_\_ I # \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Time of Event: \_\_\_\_\_

This Agreement dated \_\_\_\_\_ is entered into by the Pueblo of Isleta (POI /  
 Pueblo) and \_\_\_\_\_ (Tribal Member).

#### Premises and Rental Fee (Check One Box)

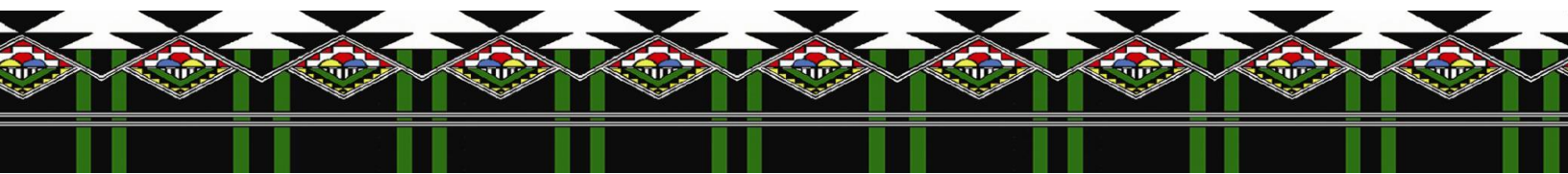
The Pueblo hereby agrees to rent the Pueblo of Isleta Reception Hall located at 191 Tribal Road 2, Bosque Farms NM 87068 to the Tribal Member for the date(s) and time of the event listed above. The **rental fee for the Reception Hall is \$250** due to the Treasurer's office one week before the reservation, payable via money order.

The Pueblo hereby agrees to rent the Court House located at 51 Tribal Road 35, Isleta NM 87022 to the Tribal Member for the date(s) and time of the event listed above. **A Rental Fee of \$100** due to the Treasurer's office one week before the reservation, payable via money order.

#### Damage Deposit

The Pueblo requires a refundable damage deposit in the amount of **\$200 for the Reception Hall and \$50 for the Court House payable via money order** which is due to the Governor's Office at the time of reservation. The Pueblo will inspect the premises and determine if any funds will be withheld from the damage deposit. In the event damages exceed the deposit and the Tribal Member does not pay the Pueblo within 30 days after notification of damages, the Tribal Member hereby acknowledges that the Pueblo may pursue any and all lawful remedies to cover the cost of damages, including but not limited to, withholding from any future tribal distributions.

Payment of deposit shall be paid via money order to the Governor's Office who will provide the Tribal Member a receipt of payment. If there are no damages to the rented facility, the damage deposit will be returned within 30 days of the Reservation.



**Cancellation**

In order to receive a full refund of any fees paid, cancellations must be made 7 days prior to the scheduled event. If a cancellation occurs within one week of the event, your rental fee will not be refunded.

**Liability**

The Pueblo assumes no responsibility for personal injury or for the loss or damage to any property of the Tribal Member or its patrons, employees, contractors, invitees or guest due to fire, theft, tornado, weather conditions, or the negligent or intentional acts of the Tribal Member or its guest or invitee, or any third party, or other incident. The Tribal Member agrees to defend, hold harmless and indemnify Pueblo of Isleta from any or all claims, damages, expenses, cost, fees (including attorney, fees) and liabilities of any type whatsoever arising under or as a result of this lease. The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the Pueblo of Isleta. Nothing in this agreement shall be construed as a waive of sovereign immunity by the Pueblo of Isleta.

**Rules and Responsibilities**

The Tribal Member agrees to abide by all rules and conditions imposed by the Pueblo. It is the responsibility of the Tribal Member to ensure all guests, invited or not, abide by the rules and conditions. A copy of rules and conditions will be provided to the Tribal Member upon execution of this Agreement. Any damage to the premises and/or violations of the rules and conditions may result in a loss of deposit and/or additional fines and fees.

**IN WITNESS THEREOF, the parties have executed this Agreement effective as of \_\_\_\_\_**

\_\_\_\_\_.

**Tribal Member:**

**Pueblo of Isleta:**

\_\_\_\_\_

\_\_\_\_\_

**Governor**

**Print Name:** \_\_\_\_\_

\_\_\_\_\_

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**Governor's Office Administrative Use Only**

**Date Deposit Received by Gov Office:** \_\_\_\_\_ **Amount:** \_\_\_\_\_ **Deposit Receipt #:** \_\_\_\_\_

☐ **Date Key Issued** \_\_\_\_\_ ☐ **Key # Issued** \_\_\_\_\_ ☐ **Date Key Returned** \_\_\_\_\_

☐ **Employee who Received Key** \_\_\_\_\_

☐ **Date & Time of Inspection** \_\_\_\_\_ ☐ **Inspected by Employee** \_\_\_\_\_

☐ **Deposit Withheld ( ) No or ( ) Yes** **If Yes amount withheld** \_\_\_\_\_ *(Attach Photos/Explanation)*

☐ **Treasury PR #** \_\_\_\_\_

☐ **Date Deposit Returned to Tribal Member** \_\_\_\_\_

