Pueblo of Isleta - Department of Education
950 Moonlight Dr. SW Albuquerque, NM, 87105
Phone Number: (505)869-9790
Email: poischolarships@isletapueblo.com

VOLUNTEER HOUR LOG

TO BE COMPLETED BY HEP STUDENT

Student Name:_____ **Date:** _____

As outlined in the Higher Education *Policies and Procedures, Section 100.4, (K)*, all scholarship recipients are required to complete a minimum of 10 volunteer hours per semester in which they receive funding. To fulfill this requirement, students must submit a Volunteer Hours Log at the end of each funded term.

This document serves as an official record to capture the following:

1. The total number of volunteer hours completed.
2. Details about the events or activities in which the student participated.

If you have any questions or need clarification, please contact the scholarship program.

Event Date	Event Name	Start Time	End Time	Total Time	Event Coordinator Signature

Total Hours: _____

_____ _____
Student Signature ***Date***

TO BE COMPLETED BY HEP STAFF

Please Check Appropriate Term(s): **Fall 20___** **Spring20___** **Summer 20___**

_____ _____
HEP Staff ***Date***

_____
Title