



**PUEBLO OF ISLETA**  
**HUMAN RESOURCES DEPARTMENT**  
**P.O. BOX 1270, ISLETA, NM 87022**  
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**VACANCY ANNOUNCEMENT**

**POSTING NO: 144006-26**

**OPENING DATE: 01/14/2026**

**CLOSING DATE: 04/14/2026 or OUF**

**POSTED: IN/OUT**

**POSITION:** Unexploded Ordnance/Hazardous Materials Technician Assistant  
**PAY GRADE:** NE5 (\$20.65/hr.-\$27.88/hr.)  
**FLSA STATUS:** Non-Exempt  
**POSITION TYPE:** Full Time  
**FUNDING SOURCE:** POI Funded  
**DEPARTMENT:** UXO Division  
**REPORTS TO:** NALEMP Manager  
**BACKGROUND LEVEL:** Child/Elder

**JOB PURPOSE:** Assists UXO/HAZMAT division in a Technician Assistant capacity performing supervised assignments intended to provide broad exposure to acquire an understanding of functions, principles, practices and methods used in the tribal UXO/HAZMAT Native American Lands Environmental Mitigation Program (NALEMP).

*This position description may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found or assigned to this position.*

**JOB DUTIES:**

- Performs visual or technology-aided UXO surface sweeps utilizing current UXO detectors; conducts UXO avoidance and supporting geophysical/UXO surveys.
- Constructs UXO-related protective works.
- Uses highly technical and specialized equipment for the containment, stabilization and mitigation of emergencies involving hazardous and toxic substances.
- Prepares job sites for hazardous materials removal and disposal, including constructing containment.
- Assists the NALEMP Technician in all Field Activities.

- Assists in the maintenance of Material Safety Data Sheets (MSDS) for all hazardous materials used in the work areas.
- Assists in maintaining an inventory of hazardous materials and consumption rate.
- Assists in inspecting all hazardous material storage units.
- Assists in overseeing the collection, packaging, testing, storing, transporting and disposal of hazardous and non-hazardous materials and waste in accordance with applicable state and federal regulations and all other applicable policies.
- Assists in posting appropriate signs to warn facility users of potential hazards; informs facility users about removal projects.
- Ensures equipment and supplies in a safe and well-controlled area.
- Observes safety rules to ensure and maintain a safe work environment.
- Ensures tools, vehicles and equipment are in proper working order.
- Keeps required records of work performed.
- Performs other duties as assigned.

**SUPERVISION RESPONSIBILITIES:** N/A

**MINIMUM QUALIFICATIONS/REQUIREMENTS:**

- High school diploma or GED.
- Undergraduate student in good standing (3.0 or better gpa) working towards a degree in environment, natural resources, anthropology, archeology, water resources, geology, physical or life science or STEM program, preferred.
- Six months experience, preferred; or must successfully complete on-the-job training including, but not limited to, familiarity with the process, procedures, and equipment (e.g., geophysical) used for conducting MEC-related activities, adherence to established safety protocols.
- Experience in environmental monitoring, or environmental project management.
- Upon hire, must complete 40 hours of an OSHA compliant Hazardous Waste Operations and Emergency Response (HAZWOPER) training.
- First Aid and CPR Certification.
- Must be able to pass a physical examination.
- Valid New Mexico driver's license with ability to meet Pueblo of Isleta liability insurance requirements and maintain eligibility for insurance.
- Must pass background check for position.
- Must be able to comply with the Pueblo of Isleta Drug Free Workplace policies.

**KNOWLEDGE, SKILL AND ABILITY REQUIREMENTS:**

- Knowledge of department organization, functions, objectives, policies and procedures.
- Knowledge of handling unexploded ordnances.
- Knowledge of hazardous materials such as PCB's, Asbestos, Lead, explosives and ordnance.
- Knowledge of the proper use of equipment and PPE; physical, biological, and chemical hazards; explosives safety; and the potential hazards associated with tasks.
- Skill in operating various word-processing, spreadsheets, and database software programs in a Windows environment.

- Skill in making effective decisions in emergency situations.
- Ability to utilize detection equipment and geophysical sensing equipment to locate UXOs; transport non-hazardous materials using a variety of types of equipment and vehicles.
- Ability to organize and analyze the results of research, investigations, and regulatory activities and to draw conclusions from results.
- Ability to interpret applicable federal, state, county and local laws, regulations, and requirements.
- Ability to work independently and meet strict time lines.
- Ability to communicate efficiently and effectively both verbally and in writing.
- Ability to establish and maintain good working relationships with the individuals of varying social and cultural backgrounds.
- Ability to analyze situations and adopt appropriate courses of action.
- Ability to establish and maintain professional relationships with the public and co-workers.
- Ability to make solid decisions and exercise independent judgment.

**PHYSICAL DEMANDS:**

- Talk, hear sit, stand; use hands to handle objects, equipment, controls and reach with arms and hands.
- Standing and walking may be on uneven surfaces or unstable ground.
- Position requires ability to lift 50 lbs.
- Ability to hike long distances in excess of 4 miles in steep terrain.

**WORK ENVIRONMENT:**

- Work is generally performed outdoors in extreme weather conditions.
- Exposure to high, precarious places; fumes or airborne particles; toxic or caustic chemicals; outside weather conditions; explosives; extreme heat; risk of electrical shock; and vibration.
- Situations where safety-toe shoes, safety goggles, gloves, or protective face shields are needed may occur.
- Travel within the Pueblo area is required and working in sensitive and/or hazardous areas is common.
- Subject to funding, this position is year-round. During the school year, part-time hours will apply; however, during school breaks and the summer period, full-time hours may apply. Employee's work schedule may be adjusted to meet the needs of the student's academic schedule.

**PREFERENCE:**

Tribal and Native American Indian preference shall apply to all positions at Pueblo of Isleta.