PUEBLO OF ISLETA
HUMAN RESOURCES DEPARTMENT
P.O. BOX 1270, ISLETA, NM 87022
PHONE: (505) 869-7584 FAX: (505) 869-7579
EMAIL: poiemployment@isletapueblo.com

VACANCY ANNOUNCEMENT

POSTING NO: **102019-26 (4 positions)**
102020-26
102022-26
102024-26

OPENING DATE: 10/07//2026
CLOSING DATE: Open Until Filled
POSTED: IN/OUT

POSITION: Lifeguard
PAY GRADE: NE2 ($15.97/hr.-$24.87/hr.)
FLSA STATUS: Non-Exempt
POSITION TYPE: Part Time
FUNDING SOURCE: POI Funded
DEPARTMENT: Parks & Recreation
REPORTS TO: Head Lifeguard
BACKGROUND LEVEL: Child/Elder

JOB PURPOSE: Observes the activities of the pool patrons to prevent accidents or injuries, and provides assistance to swimmers as needed; maintains assigned pool area to ensure clean, safe and sanitary conditions.

This position description may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found or assigned to this position.

JOB DUTIES:

- Monitors activities in swimming areas for recreation and lap swim to prevent accidents and maintain order.
- Responds to any dangerous situations in pool area, implements emergency plans, and administers first aid.
- Reports maintenance or safety concerns to supervisors.
- Checks chemical levels in pool and keeps them balanced.
- Inspects and cleans locker rooms including sweeping, mopping, cleaning mirrors and sinks, emptying trash and cleaning toilets.

- Maintains supply of paper towels, toilet paper and soap in locker room.
- Locks and unlocks all entrances and turns power sources on/off prior to opening and closing facility.
- Inspects facilities for cleanliness and cleans or refills pool.
- Cleans sauna and dry sauna for to ensure sanitary condition.
- Vacuums main pool and wading pool; replace pool light in and out of water.
- Organizes and fills storage closets in the pool area and locker rooms.
- Inspects first aid cart to ensure it is in proper working order.
- Cleans the drains on deck and in locker rooms.
- Performs general maintenance of the entire facility including acid washing, power washing decks and locker rooms, organizing the attic storage, washing the seat bleachers and painting.
- Sets up for swim events; conducts and officiates at swimming meets.
- Develops and conducts aquatic programs, including basic to advanced swimming lessons and water safety classes.
- Strips and waxes floor as needed.
- Cleans out refrigerators and cleans windows.
- Drive vans to transport program participants or chaperones other Recreation Center activities as requested.
- Assists in planning and implementing special events including Halloween Carnival and end of summer barbeque.
- Attends meetings and training as required.
- Other duties as assigned.

SUPERVISION RESPONSIBILITIES: N/A

MINIMUM QUALIFICATIONS/REQUIREMENTS:
- High School Diploma/GED preferred.
- Current certification in Red Cross Lifeguard Training required or the ability to obtain training certification within 30 days of hire.
- Current CPR and First Aid certification required or the ability to obtain certification within 30 days of hire.
- Current Water Safety Instructor (WSI) certification required.
- Must pass background check for position.
- Must be able to comply with the Pueblo of Isleta Drug Free Workplace policies.

KNOWLEDGE, SKILL AND ABILITY REQUIREMENTS:
- Knowledge in the application of swimming and lifesaving practices and techniques.
- Knowledge in the use and application of chemicals used in standard pool sanitation.
- Skill in the application of first aid with emphasis on resuscitation techniques.
- Skill in treating internal and external customers with tact, courtesy, and respect.
- Ability to analyze and react to emergency situations quickly, calmly and effectively.
- Ability to instruct in swimming and safety to various age groups and skill levels.
- Ability to recognize and correct unsafe activities.

- Ability to maintain confidentiality.
- Ability to interact and maintain good working relationships with individuals of varying social and cultural backgrounds.
- Ability to carry out instructions furnished in verbal or written format.
- Ability to communicate efficiently and effectively both verbally and in writing.
- Ability to handle multiple tasks and meet deadlines.
- Ability to exercise independent judgment.

PHYSICAL DEMANDS:
- Ability to swim, stoop, kneel, crouch, or crawl in different situations.
- Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus.
- Talk, hear sit, stand; use hands to handle objects, equipment, controls and reach with arms and hands.
- Excellent health and physical fitness is required due to the physical activities of extended swimming.
- Position requires frequent lifting of 50 lbs.

WORK ENVIRONMENT:
- Work is performed in a swimming pool environment.
- Exposure to pool chemicals, fumes, or other household cleaning supplies; extended exposure to heat and humidity in pool area will occur.
- Frequent interaction with the public.
- Noise level is usually moderate.

PREFERENCE:
Tribal and Native American Indian preference shall apply to all positions at Pueblo of Isleta.